



Tools for Effective Managers:

The 2-day facilitator-led workshop follows a reinforced learning process that includes:

- A comprehensive participant Guidebook
- A Management Essentials Book
- An audio CD with Stephen R. Covey explaining how The 7 Habits apply to managers
- Paper and Electronic versions of Workshop materials

The Virginia SBDC Network is a partnership program between the US SBA, George Mason University-Mason Enterprise Center at the School of Public Policy and local host organizations.

THE 7 HABITS FOR MANAGERS **CUSTOMIZED FOR SMALL BUSINESS OWNERS AND EMPLOYEES**

A 2-day intensive workshop that focuses on the fundamentals of great leadership

SKILLS YOU WILL LEARN INCLUDE:

- Conflict Resolution
- Execution of strategy, business plans and goals
- Collaboration
- Accountability and Trust
- Prioritization
- Team and Employee Development
- Performance Management

Select from three upcoming programs:

December 12 & 13, 2007

March 12 & 13, 2008

May 14 & 15, 2008

9:00am - 5:00pm

\$ 399

(50% off regular price)

**Mason Enterprise Center
4031 University Drive, 1st Floor Conference Center
Fairfax, VA 22030
703-277-7700**

Instructor: Pauline Leitch, FranklinCovey Certified Trainer

Register TODAY for this exciting event!

www.sbdc.org/business_education

or call

Fairfax SBDC (703) 277-7700

Space is limited. Registration and pre-payment is required.